

INTERNAL ASSIGNMENT QUESTIONS
M.A. PUBLIC ADMINISTRATION FINAL
2022



PROF. G. RAM REDDY CENTRE FOR DISTANCE EDUCATION

(RECOGNISED BY THE DISTANCE EDUCATION BUREAU, UGC, NEW DELHI)

OSMANIA UNIVERSITY

(A University with Potential for Excellence and Re-Accredited by NAAC with "A" + Grade)

DIRECTOR
Prof. G.B. Reddy
Hyderabad – 7 Telangana State

Dear Students,

Every student of M.A. Public Administration Final has to write and submit **Assignment** for each paper compulsorily. Each assignment carries **20 marks**. The marks awarded to you will be forwarded to the Controller of Examination, OU for inclusion in the University Examination marks. The candidates have to pay the examination fee and submit the Internal Assignment in the same academic year. If a candidate fails to submit the Internal Assignment after payment of the examination fee he will not be given an opportunity to submit the Internal Assignment afterwards, if you fail to submit Internal Assignments before the stipulated date the Internal marks will not be added to University examination marks under any circumstances.

You are required to **pay Rs.300/-** towards the Internal Assignment Fee through Online along with Examination fee and submit the Internal Assignments along with the Fee payment receipt at the concerned counter.

ASSIGNMENT WITHOUT THE FEE RECEIPT WILL NOT BE ACCEPTED

Assignments on Printed / Photocopy / Typed papers will not be accepted and will not be valued at any cost.

Only hand written Assignments will be accepted and valued.

Methodology for writing the Assignments:

1. First read the subject matter in the course material that is supplied to you.
2. If possible read the subject matter in the books suggested for further reading.
3. You are welcome to use the PGRRCDE Library on all working days including Sunday for collecting information on the topic of your assignments.
(10.30 am to 5.00 pm).
4. Give a final reading to the answer you have written and see whether you can delete unimportant or repetitive words.
5. The cover page of the each theory assignments must have information as given in FORMAT below.

FORMAT

- 1 NAME OF THE COURSE :
2. NAME OF THE STUDENT :
3. ENROLLMENT NUMBER :
4. NAME OF THE PAPER :
5. DATE OF SUBMISSION :

6. Write the above said details clearly on every assignments paper, otherwise your paper will not be valued.
7. Tag all the assignments paper-wise and submit
8. Submit the assignments on or before **27th August, 2022** at the concerned counter at PGRRCDE, OU on any working day and obtain receipt.

DIRECTOR

**M.A. PUBLIC ADMINISTRATION (FINAL)
INTERNAL ASSESSMENT**

PAPER - I: PERSONNEL ADMINISTRATION

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Major trends in personnel management.
2. Purpose of Manpower Planning.
3. Objectives of Job Evaluation.
4. Causes of Indiscipline.
5. Division of work.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Define the structure, explain its importance.
2. What is job specification? Discuss its importance.

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INTERNAL ASSESSMENT**

PAPER - II: GOVERNANCE

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Discuss the concept of Good Governance.
2. What are the effects of neo-liberalism on Democratic State?
3. Discuss the need and importance of Citizen Charters.
4. What is the Basic Minimum Needs approach towards human development?
5. Examine the significance of Volunteerism in India

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. 'Human Rights and Human Development are interrelated'- Comment.
2. Critically comment on the functioning of Mee Seva Centers based on your experience

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PAPER - III: RURAL GOVERNANCE

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Socio, Economic and political context of Indian Administration.
2. Participatory Approach.
3. IRDP (Integrated Rural Development Programme).
4. Discuss the Sanitary Policies in India.
5. The Comilla Model.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Explain meaning and importance of Rural Development.
2. Discuss the contents of MNREGA.

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PAPER - IV: PUBLIC POLICY AND PUBLIC ADMINISTRATION

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. What is policy science? Discuss its nature and scope.
2. Through light on the factors influencing Public Policy Making.
3. Discuss various approaches to public policy.
4. Enumerate the role of Bureaucracy.
5. Write in detail about the role of Mass Media in Policy Analysis.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Write an essay on the evolution of Policy Science.
2. Critically analyse various theories of Policy Making Process.

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PAPER - V: RESEARCH METHODS

SECTION - A

UNIT – I : Answer the following short questions (each question carries two marks)

5x2=10

1. Types of Research.
2. Objectives of Social Science Research.
3. Preparation of research design.
4. Types of Hypothesis.
5. Report Writing.

SECTION – B

UNIT – I : Answer the following questions (each question carries two marks)

5x2=10

1. Discuss the nature, scope and importance of Social Science Research.
2. Discuss the sources and methods of Data Collection.
